



# CAD DESIGNER

BATON ROUGE, LA

## OBJECTIVE:

Provide overall project assistance and construction document preparation support with input from superiors.

## DUTIES:

- Promote DDG's core values, both internally and externally, and comply with the DDG Company Manual
- While workload is provided by the Project Manager, one is to be proactive about seeking assignments
- Achieve project objectives by working with the Project Manager and Senior Project Manager
- Communicate as required by PM with: Senior Project Manager, Assistant Project Manager, CAD Operators, and clerical staff
- Respect and work efficiently within the budgetary constraints established by the Project Manager
- Understand and integrate: DDG CAD Standards, clarity and accuracy of documents, and client-dictated design criteria
- Comply with project schedules for each project
- Comply with DDG Quality Assurance and Quality Control for every phase of work

## REQUIREMENTS:

- Proficient with 3D Civil programs